Question

I would like to make a request for the following information relating to the authority's current Multi-Functional Devices and printing/scanning services contract(s)

1. What services are included in the contract(s)? (e.g. printing vs scanning etc)
2. Which supplier is delivering them? (If in-house, please confirm or if multiple provider please identify them)
3. How many contracts does this entail and what's the award value for each?
4. When do these contracts expire and do they have any extensions?
5. What is the annual volumetric data (split by Annual Mono and Annual Colour print)?
6. What is the total number of devices supplied?
7. What Managed Print Service software solution do you use?
8. How many Mono MFDs and Colour MFDs do you have?
9. What document management solution do you use?
10. What High Volume printing devices do you use?
11. Were any framework agreements used to procure the goods/services? If so, which ones?
12. Any documentation you can provide me with, e.g. the order form
13. What department is managing the contract and who's the decision-maker?
14. How many Adobe Acrobat (standard, professional and reader) licenses do you have?
15. What is the annual cost?
16. When is the renewal date?
17. Who is responsible for the contract?
18. Do you use any other PDF editing tools?

Response

The contract for Information Communications Technology (ICT) Managed Print Services is a Northern Ireland Civil Service Collaborative Contract. Collaborative contracts are large contracts or 'framework agreements' which can be used by a number of government departments or other public sector bodies. This approach is more effective for the public sector than having multiple small contracts in place for 'common' supplies, services and works that most organisations need.

Details of the ICT Managed Print Services collaborative contract can be found at the following web address:

Information Communications Technology (ICT) Managed Print Services | Department of Finance (finance-ni.gov.uk)

The ICT Managed Print Services contract is procured and managed by ITAssist, a branch of the Department of Finance. As a result the DoH does not hold all of the information you have requested.

However, I am able to provide the following:

- Xerox is the supplier that provides multi-function devices to the Department
- The annual volumetric data will vary from year to year. The totals for the most recent year, 1 April 2021 – 31 March 2022, were 521,795 mono print pages and 251,811 colour print pages
- The DoH has a total of 21 Xerox multi-function devices, all of which are colour devices

Further information can be requested by contacting the Department of Finance Freedom of Information team via foi@finance-ni.gov.uk

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