

NOTES OF MEETING
LEADERSHIP CHECKPOINT – DIGITAL COORDINATION CELL
9AM ON MONDAY 27TH APRIL 2020

Attendees: Dan West
Eddie O'Neill
Brendan O'Neill
David Bryce
Eddie Ritson
Stephen Stewart
Karen Bailey
Lesley McGrann
Katie Gunning
Stephen Smith
Judith Tener
Michael Quinn
Lisa Whyte
Helen Clarke

Apologies: Eugene Mooney
Charlene McQuillan

Dan started with his Chair business. He would like to talk over a few issues:

- Data reporting flow work and dashboard
- Recovery strategy as next phase for COVID work.
- Contact tracing update
- Governance Work that Judith, Stephen, Brendan and Helen are carrying out
- Briefing talk about status deck. Katie, Lesley and Stephen.

Testing data

- Dan has been working with Anne Wilson and Eugene Mooney to devise a revised data collection process for the Public Dashboard.
- Dan to chat to Eugene today about approach to re-enable the dashboard.
- Eddie O'Neill highlighted the need to review other aspects of the Dashboard for consistency
- **Action:** before it goes live just to make sure all testing is right and the other items in document are right.

Recovery strategy

- To offer testing at different locations for patients in hospital, prior to discharge to care or nursing homes, for key workers and health workers.
- Brid Farrell to brief Dan at a meeting tomorrow on latest approach to include home testing solutions.

Governance

- Judith mentioned that we have started using the CDIO mailbox. Helen was moving everything relevant into the new mailbox and Judith is creating an action and decision log to record actions going forward.
- Judith is to speak to Katey and Lesley this afternoon re their role and about the proposed Microsoft Teams mailbox for the Digital Leadership Group.
- Helen to send out note to all to Department and other external contacts to direct all correspondence to the new generic CDIO.
- Stephen had a conversation with Anne Wilson on Friday afternoon. She would like some admin support to set up zoom meetings with colleagues and to take notes of meetings and record actions.

Status Deck

- Dan sent out the Dashboard deck on Sunday evening. He thanked Lesley and Katie for their work.
- Still a few gaps in the workstream. **Stephen and Judith to follow up.**

Infrastructure – DOH (Brendan)

- Most people have received their laptops/computers.
- Brendan highlighted the very recent announcement in a DCMS briefing of new number (119) to deal with Covid related health queries. This could be the script for 111.
- Dan raised the 119 number during a 4 nations call on Friday.

Infrastructure – BSO (David Bryce)

- **Independent sector** connectivity – this has been completed
- **Ards MOT** – they got the network connectivity in on Friday. To examine potential of Balmoral.
- **National testing** – no data back. The information and clinical governance issues need addressed.
- **Checkpoint and F5** - Problems with the VDI users in the Northern and South Eastern Trusts, now resolved

- **VDI users** - Added additional firewall capacity to resolve bottleneck. There are 4,000 current users which was in the Gold Report but actually more to 5,500 users. Numbers have stabilised.
- **Pexip** - new set of stats and will forward to Katey, Lesley and Stephen. The numbers are higher than reported at the weekend. Went from 8000 minutes a day on Pexip infrastructures up to 80,000 minutes in a day in April and still climbing.
- **Zoom enterprise licensing and security issues** - Carolyn McLaughlin had circulated a paper re some of the NCSC commentary to a limited audience. Carolyn arranging a meeting of Heads of IT today to discuss to move to WebEx and discontinue use of Zoom by Corporate users.
- **Contact tracing** – some further technical work on Microsoft Dynamics instance was undertaken and all now completed.

AOB

None

NEXT MEETING: 9AM ON TUESDAY 28TH APRIL 2020