

COVID-19 Wave 2 - Digital Coordination & Prioritisation

Minutes of meeting held on 25th March 2021 at 1pm

In Attendance:

Dan West – Chair

Eddie Ritson
Stephen Stewart
Brendan O'Neill
Claire Buchner
Lisa Whyte
David Bryce
Austin Tanney
Michael Quinn
Katey Gunning
Joy Beaumont
Stephen Smith
Lesley McGrann
Linda McRandle
Helen Clarke

Apologies:

Eddie O'Neill
Charlene McQuillan

Dan welcomed all to the meeting.

In line with the new format for the Co-ordination Cell meeting this week Joy discussed the Portfolio Management Highlight Report with the Group.

There was an initial discussion around VMS and minor booking problems that had arisen from the re-platforming of the system.

Brendan queried the IG arrangements for emerging Schools and Workplace testing that appears to use DHSC portal.

ACTION: Brendan to send a note to Matt Wills around IG assurances on capturing and storing NI citizen's data.

Joy had a call with Sara Templar around Remote Sign Language. They are hoping to get a business case completed within the next month.

DECISION. Agreed that Interpreting Service should remain on Portfolio for now. Brendan confirmed that the remote interpreting issue in the Log, concerning poor broadband concerns, has been addressed and can be closed.

There was a discussion around completion of the required STAP documentation.

ACTION: Stephen Stewart to provide information in relation to evidence requirements for STAP this afternoon.

Dan had asked for a 90 minute meeting with himself, David and Mark Bradley around DHCNI Financial Plan for FY21/22 - Changing Role of BSO ITS and DHCNI.

ACTION: Helen to set up

Austin provided an update on Data Integration

Eddie R updated the meeting on DTTP. The commercial providers have completed their work and a Business Case had been submitted. An "Annex A" had had been added and sent back this morning (25/3/2021).

Dan sent note to Sharon and Annette in DoH finance to highlight the urgency of approval required.

AOB

Dan mentioned about the escalated issues and risks on the Highlight Report.

ACTION: Dan to talk to David/BSO about the challenges on VMS and the need to address Pharmacy issues and STAP for service.

ACTION. Dan to arrange a conversation with Roger Mc Cully and Keith Mc Leron about the pharmacy booking system.

Katey mentioned projects have all now mostly closed.

ACTION: Katey to confirm with Joy that the Rebuild work is all closed.

Eddie R mentioned the need for PPE Reports. Katey and Joy have picked this up.

Stephen Stewart mentioned the Reconciliation needs sorted.

ACTION: Dan to get a Working Group offline. It was decided that next week's Cell meeting is to go ahead. As Dan is off on leave Eddie R has kindly agreed to chair on behalf of Dan.

David mentioned the EMIS has been tested and working well.

ACTION: Joy to check with project if this should remain as an issue?

Dan had mentioned there was a 4 Nations Group meeting on Friday mornings. This issue to be covered tomorrow at that meeting.

Eddie R mentioned about the ongoing areas re test and trace it was unclear around the policy point of view of travelling for International travellers and close contacts. It was suggested Brid would be the owner for this so to watch for Brid's decision on the matter.

Lesley highlighted the need to keep the spreadsheet for funding up to date.

ACTION: Lesley will arrange to circulate funding spreadsheet to group for confirmation of accuracy.

Lesley mentioned Mark Toal has completed a request form for a potential regional solution to manage hospital visits.

DECISION: Dan approved commencing discovery work.

ACTION: Helen to circulate funding spreadsheet to the group.

NEXT MEETING: THURSDAY 1st APRIL AT 1PM

ACTIONS:

NO	ACTION	OWNER	DEADLINE
1	Brendan to send a note to Matt Wills re IG Assurances on capturing and storing NI Citizens Data	Brendan	
2	To provide information in relation to evidence requirements for STAP.	S Stewart	THIS AFTERNOON
3	Helen to set up a 90 minute meeting with Dan, David and Mark Bradley around DHCNI Financial Plan for FY21/22 - Changing Role of BSO ITS and DHCNI.	Helen	COMPLETED
4	To talk to David/BSO about the challenges on VMS and the need to address Pharmacy issues and STAP for service.	Dan	
5	Dan to arrange a conversation with Roger McCully and Keith McLernon about the pharmacy booking system.	Dan	COMPLETED
6	Katey to confirm with Joy that all Rebuild work is closed.	Katey	
7	To set up a Working Group offline to discuss reconciliation	Dan	
8	Joy to check with project if EMIS should remain on report as an issue?	Joy	
9	Lesley will arrange to circulate funding spreadsheet to group for confirmation of accuracy	Helen Stephen Smith	

DECISIONS:

NO	DECISION	OWNER	
1	Interpreting Service should remain on Portfolio for now		
2	Eddie R to chair next week's Cell Meeting	Eddie R	
3	Dan approved commencement of Discovery work on managing hospital visiting digitally.		