

**NOTES OF MEETING**  
**LEADERSHIP CHECKPOINT – DIGITAL COORDINATION CELL**  
**9AM ON THURSDAY 16TH APRIL 2020**

**Attendees:** Dan West  
Eddie O'Neill  
Stephen Stewart  
Brendan O'Neill  
David Bryce  
Eddie Ritson  
Lisa Whyte  
Charlene McQuillan  
Helen Clarke

**Apologies:** Eugene Mooney  
Karen Bailey

**Dan started discussion: Soo to join at 9.40 to talk about virtual remote consultations.**

Yesterday's call began with reflections on future digital services that might be needed during any exit phase. To get feedback from Stephen Stewart and his team.

**DOH infrastructure (Brendan)**

- Brendan is deploying the next round of equipment provided by IT Assist to DoH – 70 computers for use at home.
- Helen to add a table/ annex to the report to Gold Command to provide a list of Digital workstream leads and alternate contacts. **All to supply details to Helen by CoP Friday.**

**HSCNI infrastructure (BSO)**

- The upgrade of the Virgin circuit (to 10Gb), supporting the VPN and Checkpoint services, was completed this morning.

**Eddie O'Neill – update**

- App downloads now reaching 48,000, approximately 1,000 a day.
- Website – no major issues. Eddie to get an update from Civica at 2pm today
- Eddie is happy with the financial proof of case and Dan to give approval by COP today.

- The strategy still ongoing and should be completed by end of the week.
- Business case for app – Dan has a copy of the Business Case for the app which he got yesterday. It needed a few changes. Dan sent to DOH Permanent Secretary and Deborah McNeilly yesterday for review and comment. Dan to send tracked changes back to Eddie today if possible.

### **Eddie Ritson – update**

- Virtual ward discussions are ongoing. Slightly differing requirements between Trusts have emerged
- Apps business case – Dan sent note to Soo last week after a question from Deborah McNeilly. Deborah came back and mentioned she is content - Dan to send through signed copy today.
- Testing agenda – data around SSE to be finalised today.

### **IG – Charlene McQuillan**

- Shielded groups and sharing with information with DfC. Charlene has been sent a draft covering access by retailers and DfC. Charlene went back with comments on suggested template for the Trust DSA.
- Privacy notice regarding Testing Data requires further work. Charlene to talk to Lourda.
- Third party processors delivering testing services – privacy notice don't know who access to the information. Charlene went back with comments yesterday
- Dan – hasn't sent on slides from meeting on Tuesday as yet re NHSX proximity app. CeO of NHSX wishes to limit distribution of materials. **Dan to send slides to Eddie and Charlene.**

### **Stephen Stewart – update**

- App approval and track changes Dan has sent to Stephen. Deborah McNeilly is content.
- Stephen to have a call later today with Ben Doran and Paddy about Implementation of Microsoft Teams collaborative software.

### **Lisa Whyte– update**

- Shielded patients – letters were sent out to GPs
- Lisa has call later today with DfC re data access agreement.
- Lisa to do summary architecture walkthrough a few slides by end of play tomorrow.

**Dan welcomed Soo Hun to the call.**

Soo provided a short review of the current use of video conferencing technology within the HSC and potential areas for expansion/ exploration. The group is to consider and discuss further in a future meeting. She shared her slides with the group (see attached)



Case for Regional VC  
- Discussion Paper 16

**AOB:**

None

**NEXT MEETING: FRIDAY 18<sup>TH</sup> APRIL 2020 @ 9AM**