

# Transformation Implementation Group

Meeting held on 08 February 2017

Pavilion Complex, Stormont Estate

## Members in Attendance

Michael McBride  
Tony Stevens  
Deborah McNeilly  
Charlotte McArdle  
Mark Taylor  
Shane Devlin  
Sean Holland  
Elaine Way  
Martin Dillon  
Alan Stout  
Jackie Johnston  
Hugh McCaughey  
Stephen McNally

## Apologies

Richard Pengelly  
Liam McIvor

## Also In Attendance

Sharon Gallagher  
Emma Holden  
Brendan O'Neill  
Clare Foley

### 1. Notes and Actions

TIG members agreed notes and actions from the previous meeting

### 2. Programme Update

The meeting received an update on the first meeting of the Transformation Advisory Board.

Members approved the Programme Brief following the outcome of the meeting between DoH and DoF officials on the Programme's approach to financial governance.

Risk register. Some textual amendments were requested for risks 2 & 4 to enhance clarity. **(AP1: Transformation Team)**.

### 3. Update on Consultation on Reconfiguration Criteria

Sharon Gallagher provided a summary of the response to the recent consultation on the proposed criteria to be used during Service Reconfiguration.

### 4. Update on Co-Production

Charlotte McArdle led the discussion on the development of Co-Production principles. Publication of new public sector guidance in this area, by The Executive Office, requires review of the draft document by the working group to ensure a coherent public sector approach. A revised paper should be available for consideration at the TIG meeting of 8 March.

Members agreed to share the existing working draft with workstream leads, for information. **(AP4: Charlotte McArdle to provide working draft of Co-Production paper for circulation)**

### Decisions

Programme Brief Approved.

Programme Risk Register Approved.

### Actions

AP1: Transformation Team to make textual amendments to Risks 2 & 4 to enhance clarity.

AP2: Charlotte McArdle to provide working draft of Co-Production paper for circulation.