

Transformation Implementation Group

Meeting held on 05 April 2017

7th Floor, BSO, Franklin Street, Belfast

Members in Attendance

Richard Pengelly
Michael McBride
Tony Stevens
Deborah McNeilly
Sean Holland
Jackie Johnston
Valerie Watts
Elaine Way
Martin Dillon
Hugh McCaughey
Stephen McNally
Liam McIvor
Shane Devlin
Mark Taylor
Charlotte McArdle
Alan Stout

Apologies

None

Also In Attendance

Sharon Gallagher
Emma Holden
Clare Foley
Anne Kilgallen
Ed McClean

1. Presentation on Electronic Materials Management (EMM) & Community Equipment & Continence Service (CECS)

Members noted the improved patient outcomes and financial savings arising from the EMM & CECS regional service provided by BSO.

Data for benchmarking on the regional and SHSCT CECS Services was requested for a short discussion at the next TIG.

(AP1 – L McIvor / S McNally)

2. Notes and Actions

TIG members agreed notes and actions from the previous meeting.

3. Programme Update

Members noted the Highlight Report and Risk Register. The need to have oversight of implementation of actions arising from completed commitments was highlighted.

It was agreed that the online publication of Annex A of the Highlight Report would be explored. **(AP2 – Transformation Team)**

It was agreed that the review of maternity services would be included under the TIG programme portfolio. **(AP3 – Transformation Team)**

Anticipated changes to the target date for consultation in Adult Social Care were noted and will be reflected in next Highlight Report. **(AP4 – Transformation Team)**

4. Reconfiguration Consultation

The draft Report and Recommendations arising from the consultation on the Criteria for Reconfiguring Health and Social Care Services were discussed. It was agreed that suggested amendments should be considered by the Transformation team and the Report and Recommendations resubmitted to TIG for reconsideration.

(AP5 – Transformation Team)

5. HSC Restructuring

Members received an update on the current status of work on HSC Restructuring and in particular, the need to clarify policy position before the legislation process can commence.

Future updates will be provided to TIG on HSC Restructuring in May and June.

6. Workstreams Update

Members noted the progress made in relation to workstream activity.

An overview of Tranche 1 activity was shared with members illustrating the current status and proposed activity of workstreams.

TIG was asked to consider what additional information might be helpful to ensure appropriate oversight of workstream activity and to feedback to the Transformation Team directly. **(AP6 – TIG Members)**

Welcoming the update, Jackie Johnston raised the need for clear policy guidance on involvement and co-production to support progress in the workstreams.

Charlotte McArdle set out current position and will work with Tony Stevens and Jackie Johnston to test the approach and guidance on forthcoming work in NHSCT.

(AP7 – C McArdle, T Stevens and J Johnston)

7. Service Reconfiguration (Elective Care Centres)

Members noted the proposed approach to progressing service reconfiguration activity and were updated on progress to date including commencement of work on Elective Care Centres and establishment of groups to take forward discrete pieces of work.

Dr McBride is to provide update to TIG on emerging data analysis from the Task and Finish group on Elective Care Centres before end of May in advance of Report to TIG in June. **(AP8 – Dr McBride)**

8. Improvement Institute

Members were updated on the current status of the Improvement Institute prototype and current activity.

TIG were requested to provide the following information to Dr Anne Kilgallen by 21 April 2017: - **(AP9 - TIG Members)**

- To collate and report innovations / improvements that are making a difference to care in their localities;
- To nominate QI leads / practice representatives to work as part of a whole system to co-design logging information, and co-host open events to share information and make connections;

- Identify suitable individuals to work as part of a regional improvement workforce who have a track record / keen interest in improvement and innovation;
- Nominate spaces locally to serve as meeting points; and
- Nominate a suitable expert to support the development of an interactive digital platform.

Dr Anne Kilgallen and Valerie Watts to further discuss realignment of the HSC Safety Forum team. **(AP10 – Dr A Kilgallen and V Watts)**

TIG requested an electronic copy of this paper **(AP11 – Transformation Team)**

9. Community Planning

Members were updated on Community Planning and the opportunities it offered.

A copy of the Scottish Audit Report to be shared with TIG. **(AP12 – Transformation Team)**

Having consideration to existing structures and processes to support joined up HSC involvement in Community Planning, it was agreed that TIG would not assume a formal role in this area, but it would be useful to remain sighted on what is happening to ensure alignment with areas of transformation. Valerie Watts to maintain watching brief on this area and provide TIG with relevant updates aligned with future reporting mechanisms. **(AP13– Valerie Watts)**

10. AOB

No AOB.

Decisions

It was agreed that Community Planning would not benefit from TIG involvement, but it would be useful for TIG to keep sight of it and what is happening within it.

Actions

- AP1 - Data for benchmarking on the regional and SHSCT CECS Services was requested for a short discussion at the next TIG. **(L McIvor / S McNally)**
- AP2- Explore the online publication of Annex A of the Highlight Report. **(Transformation Team)**
- AP3 - Review of maternity services included under the TIG programme portfolio. **(Transformation Team)**
- AP4 – Anticipated changes to the target date for consultation in Adult Social Care were noted and will be reflected in next Highlight Report. **(Transformation Team)**
- AP5 - Amendments on the Reconfiguration Consultation to be considered by the Transformation team and the Report and Recommendations resubmitted to TIG for reconsideration. **(Transformation Team)**
- AP6 - TIG to consider what additional information might be helpful to ensure appropriate oversight of workstream activity and to feedback to the Transformation Team directly. **(TIG Members)**
- AP7 – Charlotte McArdle to work with Tony Stevens and Jackie Johnston to test the approach and guidance on forthcoming work in NHSCT. **(C McArdle, T Stevens and J Johnston)**
- AP8 – Provide update to TIG on emerging data analysis from the Task and Finish group on Elective Care Centres before end of May in advance of Report to TIG in June. **(Dr McBride)**
- AP9 - TIG were requested to provide information to Dr Anne Kilgallen by 21 April 2017. **(TIG Members)**
- AP10 - Dr Anne Kilgallen and Valerie Watts to further discuss realignment of the HSC Safety Forum team. **(Dr A Kilgallen and V Watts)**
- AP11 – Transformation Team to issue and electronic copy of Dr A Kilgallen's paper to TIG. **(Transformation Team)**
- AP12 - Scottish Audit Report to be shared with TIG **(Transformation Team)**.

AP13 - V Watts to maintain watching brief on this area and provide TIG with relevant updates aligned with future reporting mechanisms. **(V Watts)**