

## **TRANSFORMATION IMPLEMENTATION GROUP (TIG)**

**Meeting held on 21 November 2016**

**Craigavon Board Room - Craigavon Hospital**

### **RECORD OF DECISIONS AND ACTIONS POINTS**

#### **Members in Attendance**

Richard Pengelly  
Jackie Johnston  
Sean Holland  
Paddy Woods  
Valerie Watts  
Michael McBride  
Hugh McCaughey  
Elaine Way  
Tony Stevens  
Francis Rice  
Liam McIvor

#### **Apologies**

Charlotte McArdle  
Deborah McNeilly  
Alan Stout  
Mark Taylor  
Shane Devlin

#### **Also In Attendance**

Sharon Gallagher  
Emma Holden  
Catherine Tumelty

### **Decisions**

#### **1. Terms of Reference**

1.1. Terms of Reference (TOR) agreed pending amendment to reflect TIG's accountability direct to the Minister.

**AP1** Transformation Team to amend TOR Annex A and re-circulate to members.

#### **2. Delivery and Approach and Work streams**

2.1. Proposed workstreams and approach were agreed in principle subject to further review as required once initial scoping undertaken.

**AP2** TIG members to consider nominations for workstream leads and respond to Transformation Team by close on Thursday 24 November 2016 (at this time a nil return will be assumed).

**AP3** Transformation Team to consider how best to engage staff opinion in relation to the consultation on reconfiguration criteria.

**AP4** Transformation Team to develop briefing lines in relation to consultation roadshows on the criteria for reconfiguration.

**AP5** Separate briefing for chairs and non-executive board members to be arranged.

### **3. Co-Production**

3.1. Proposed approach agreed pending paper amended to reflect staff involvement.

Charlotte McArdle was agreed as workstream lead.

### **4. Addressing Elective Care Waiting List**

4.1. Proposed approach agreed.

**AP6** Jackie Johnston will develop a paper in relation to the waiting list backlog for the next meeting.

### **5. Next Steps**

5.1. It was agreed that TIG meetings should be scheduled fortnightly.

**AP7** Transformation Team to issue dates.

**AP8** All members to bring forward names of potential critical friends to support the overall transformation journey in advance of the next meeting.