Instructions for printing a MCCD and/or Clinical Summary from NIECR.

Once logged onto NIECR, there are 3 basic screens that you will need to access during the process of recording a death and printing the MCCD and/or Clinical Summary.

1. HOME Screen
Following NIECR logon, the first screen entered is the HOME page.

This will allow you to select the correct deceased patient either,
- from their Health & Care number; or
- because they have been a recent encounter on NIECR.

Incidentally, in this screen you can also access “M&M Review” where you can,
- schedule, access and manage M&M meetings;
- view the Outcome Reports from M&M meetings; and
- access the Death Review List.

Once the correct patient is selected, a second screen, the Patient Summary Screen, will be produced.

2. Patient Summary Screen
The Patient Summary Screen is the main starting point for each patient and includes an area for viewing documents; the Clinical Document Viewer (CDV) tree. In this list, under Notifications & Legal Documents, the following documents are placed which can be accessed and printed from here.

- Medical Certificate of Cause of Death (MCCD);
- Clinical Summary;
- Child Death Notification Form; and
- MCCD Correction Form.

Before doing this, the death must be first be recorded onto the NIECR via the third screen – the Mortality Pathways Screen, which is selected from within the Patient Summary Screen.
3. Mortality Pathway Screen
This screen is accessed by selecting the Pathway tab from within the Patient Summary Screen.

The Mortality Pathway Screen allows,
- enrolling the deceased onto a Mortality Pathway which, once completed;
- production of the Initial Record of Death (IRD). This will automatically appear on the left-hand margin.

Completing the IRD requires the following items of information. Once the IRD is completed, printing of the MCCD and/or Clinical Summary can now be accomplished by returning to the second screen - the Patient Summary Screen, where the Notification and Legal Document area will now contain the MCCD and/or Clinical Summary.

This whole sequence is summarised in a sequence of screens here.

Incidentally, the Mortality Pathways Screen also allows,
- completion of the Consultant Review;
- review of the case at a Patient M&M Review meeting; and finally,
- Patient M&M Signoff.

The Mortality Pathways Screen also contains the “Additional Tasks” button which provides the,
1. ability to ‘Add a Document’ to the patient NIECR record.
2. opportunity for another patient M&M review, either by the,
   a. Primary Review team; or
   b. an Additional Review Team.