Circular HSC (SQSD) (NICE NG36) 15/16

Subject: NICE (Clinical) Guideline NG36 – Cancer of the upper aerodigestive tract: assessment and management in people aged 16 and over

For action by:
Chief Executive of HSC Board – for distribution to:
All HSC Board Directors – for cascade to relevant staff
Director of Integrated Care, HSC Board – for cascade to:
Head of Pharmacy and Medicines Management
Family Practitioner Services Leads – for cascade to relevant staff
Family Practitioner groups
Chief Executive of Public Health Agency – for distribution to:
Director of Public Health and Medical Director – for cascade to relevant staff
Director of Nursing and AHPs – for cascade to relevant staff
Chief Executives of HSC Trusts – for distribution to:
Medical Directors – for cascade to relevant staff
Directors of Nursing – for cascade to relevant staff
Heads of Pharmaceutical Services – for cascade to relevant staff
Directors of Acute Services – for cascade to relevant staff
HSC Clinical and Social Governance Leads
Directors of Social Services – for cascade to relevant staff
Directors of Finance – for cascade to relevant staff
AHP Leads – for cascade to relevant staff
Chief Executive, Regulation & Quality Improvement Authority – for cascade to:
Chief Executives of HSC Special Agencies and NDPBs

For Information to:
Chair of HSC Board
Chair of Public Health Agency
Chairs of HSC Trusts
Chair of RQIA
NICE Implementation Facilitator NI
Members of NI NICE Managers’ Forum

Summary of Contents: This guideline covers assessing and managing cancers of the upper aerodigestive tract in young people (aged 16 and over) and adults. It aims to reduce variation in practice and improve survival.

Enquiries:
Any enquiries about the content of this Circular should be addressed to:
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Circular Reference: HSC (SQSD) (NICE NG36) 15/16

Date of Issue: 05 April 2016

Related documents:
HSC (SQSD) 3/13

Superseded documents
None

Status of Contents: Action

Implementation:
As per circular. Generally, Clinical Guidelines should be implemented within 12 months of endorsement.

Additional copies:
Available to download from
Dear Colleagues

NICE Clinical Guideline NG 36 - Cancer of the upper aerodigestive tract: assessment and management in people aged 16 and over [https://www.nice.org.uk/guidance/ng36](https://www.nice.org.uk/guidance/ng36)

The Department has recently reviewed the above NICE guidance and has formally endorsed it as applicable in Northern Ireland.

In accordance with the process outlined in circular HSC (SQSD) 3/13, the following actions should be taken ([https://www.dhsspsni.gov.uk/sites/default/files/publications/dhssps/hsc-sqsd-3-13.pdf](https://www.dhsspsni.gov.uk/sites/default/files/publications/dhssps/hsc-sqsd-3-13.pdf))

1. HSC Board / PHA
   a. Identify a Professional Lead who will consider the commissioning implications of the Clinical Guideline and co-ordinate with any other relevant commissioning teams. This Lead will identify any areas where regional planning / investment / commissioning are required, or where there is material risk to safety or quality. These will then be actioned immediately through normal commissioning arrangements or through bespoke arrangements reflecting the nature of the issue / risk.
   b. Ensure that relevant guidance is sent to the appropriate Family Practitioners.
   c. Seek positive assurance from the HSC Trusts that the required initial actions have been undertaken within a 3 month period, and that the Guideline has been implemented within a further 9 months (unless otherwise notified by the HSC Trusts).
   d. Where significant investment/ commissioning needs cannot be met within the usual timeframe, agree appropriate arrangements with HSC Trusts. Report to DHSSPS as required at 6 monthly accountability meetings.

2. HSC Trusts
   a. Proceed with targeted dissemination, agree a clinical/management lead to coordinate implementation and consider what has to be done to achieve implementation using a risk based assessment and baseline review as appropriate to support planning. These initial actions should be undertaken within a three month period.
   b. Implement the Guideline within a further 9 months (apart from any elements where significant issues have been raised with the HSC Board/PHA).
   c. Provide positive assurances to the HSC Board that required initial actions have been taken within the 3 month planning period and that the Guideline has been implemented within a further 9 months, where appropriate.
   d. Where significant investment/ commissioning needs cannot be met within the usual timeframe, notify the HSC Board/PHA at the earliest opportunity through the bi-monthly director level meetings and agree appropriate arrangements with them to achieve implementation.

3. RQIA
   a. Disseminate the Guideline to the independent sector as appropriate.

4. HSC Special Agencies and NDPBs
   a. Take account of this Guideline in training and other developments as appropriate.
To inform the planning process, please find attached details from the Departmental review. You should consider and take account of other relevant Departmental policies and strategies in your planning, as well as any legislative / policy caveats identified in the course of the Departmental review.


Dr Paddy Woods
Deputy Chief Medical Officer
## Appendix 1

### Endorsed NICE guidance - Details from Departmental review

| Reference Number | NICE Clinical Guideline – NG36  
https://www.nice.org.uk/guidance/ng36 |
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<td>Title</td>
<td>Cancer of the upper aerodigestive tract: assessment and management in people aged 16 and over</td>
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| Summary of guidance | This guideline covers assessing and managing cancers of the upper aerodigestive tract in young people (aged 16 and over) and adults. It aims to reduce variation in practice and improve survival.  
It includes recommendations on:  
- information and support  
- investigation  
- treatment of early and advanced stage disease  
- HPV-related disease  
- less common upper aerodigestive tract cancers  
- optimising rehabilitation and function  
- follow-up and treatment of late effects |
| Related strategically relevant DHSSPS / HSC policies | None |
| Inter-Departmental interest | None |
| Legislative / policy caveats | This advice does not override or replace the individual responsibility of health professionals to make appropriate decisions in the circumstances of their individual patients, in consultation with the patient and/or guardian or carer. This would, for example, include situations where individual patients have other conditions or complications that need to be taken into account in determining whether the NICE guidance is fully appropriate in their case.  
Some pieces of NICE Public Health guidance are referenced in NG36 which pre-date the introduction of the process for endorsing Public Health guidelines. All Public Health guidance endorsed by DHSSPS can be found here:  
https://www.dhsspsni.gov.uk/articles/nice-public-health-guidance |
| This guidance makes reference to cancer service guidance published prior to the Department’s links with NICE and therefore not endorsed by the Department. |