Quality 2020 Implementation Team

Monday 12th October 2015, 3pm – 4.30pm
CR3&4, Linenhall Street, Belfast

NOTES

Present:

Mary Hinds (Chair)
Angela Macauley
Brenda Creaney
Brendan Whittle
Carol McKenna (for Angela McLernon)
Claire Duffield
Gavin Lavery
Gillian Rankin
Glynis Henry
Keith Gardiner
Lisa Stone
Lynne Charlton
Maureen Murphy (In attendance)
Michael Bloomfield
Richard Wright

Teleconference:

Cathy Jack
Nicki Patterson
Charlie Martyn
Dermott Hughes

Apologies:

Alan Finn
Charlotte McArdle
Conrad Kirkwood
David Stewart
Fionnuala McAndrew
Francis Rice
Ken Lowry
Marie Roulston
Olive McLeod
Oscar Donnelly
Pascal McKeown
Patricia Higgins
Patricia Nicholl
Tom Trinnick
Carolyn Harper
Claire Loughry
David McManus
Dr. Nigel Ruddell

1. **Minutes of the last meeting**
   The minutes of 20 July 2015 were approved.

2. **Q2020 Learning Zone Proof of Concept**
   On behalf of Task 4, Maureen Murphy from Aurion Learning presented a proof of concept for the development of a Q2020 Learning zone. Aurion Learning is a company that develops digital learning for the health sector (e.g. HSCland in the South of Ireland, work with NES Scotland) and has been working with NIPEC and other colleagues from the Q2020 Task 4 group to develop the Q2020 learning zone in order to assist in the delivery of the Q2020 Attributes Framework. Maureen outlined what the learning zone would be - an online, interactive, flexible, learning package that will be designed to meet the 4 levels of the Attributes framework and would be accessible on laptop, tablet and other multimedia platforms. This will be regionally managed and will give slice and diced reporting in order to track usage. This package is designed to be very visual and that the learner can navigate around on their multimedia platform. It will be delivered in a range of mediums to suit the learner e.g. white board animation that showcases the key messages of safety and quality, short expert interviews, patient/family/practitioner stories, work based learning and participative activities (individual and team).

   The Implementation Team was asked to discuss the proof of concept and its approach. It was agreed that the concept was valuable but there was concern as to how this would be maintained and resourced, how this sits with KSF/ does it replace this and how is the learner assessed against the framework. It was noted that the Attributes framework has been mapped to KSF and that it is not a replacement but is an aid to KSF and is complimentary. There are core competencies that the learner will be assessed against and the results will go back to the member of staff line manager. It was noted that it is hoped that the Learning zone would be maintained by one person and will be refreshed locally. It was agreed that Mary would discuss with Dr Harper potential next steps forward.

   Action: Mary Hinds to discuss potential next steps forward with Dr Harper.

3. **Minutes of the last meeting**
   These were approved by the group

4. **Matters arising**

Matters arising were dealt with through the main body of the agenda

5. **World Quality Day**
There was short paper shared with the Implementation Team. It was noted that there was a Quality Awards Ceremony being held on the 17th of November and the suggestion was that Q2020 Project Manager is to link in with Gavin Lavery with regards to this. The Trust representatives alluded to events that they were holding on and around the 12th of November to co-incide with World Quality Day.

ACTION: Q2020 Project Manager to link in with Gavin Lavery in relation to an Improvement Network event on the 17th November. Conversations also to be held with PHA coms leads and Trust coms leads in order to get some good news stories in the Media in relation to the Annual Quality Reports being released on the 12th of November.

6. **Quality 2020 Benefits realisation**
In summary, there were 5 new benefits realisation papers / new tasks shared with the Implementation Team. Of these 4 had already been shared with the Department however there was a new paper shared at the meeting titled 'reducing variations in day procedures'. The Implementation team were asked if they had any issues or concerns with the papers and a few small concerns were raised, specifically around the fact that in the paper there was a note indicating that there was no monetary resource required. It was noted that there would be a resource of Staff time in order for this work to be taken forward. It was agreed that the papers would be reviewed to amend the language if required to reflect this issue. It was noted that 3 of the papers were to do with SAI's and there was a feeling that these should not operate in a vacuum and should be interlinked and synergised but processes be kept very separate as the issues being dealt with are uniquely different. Some members also felt that Communications, attitudes and behaviours still needs to be addressed and should be in the Tasks. To address this the group were asked if they felt there were any significant issues that they felt were not being covered in the benefits realisation to come back to Dr Harper and Mary Hinds with their ideas, such as this one, for future consideration.

Action: Q2020 Project Manager to forward the new task 'reducing variations in day procedures' to the DHSSPS for consideration.

7. Action Plan updates

Task 2 - Annual Quality Reports
Cathy Jack advised members that the update was accurate and that all the Trusts were on track to produce their Annual Quality Reports by World Quality Day. Cathy did re-iterate that she felt that there was still a need for public engagement and also highlighted that the format of the reports would change for the incoming year to align themselves with 5 Strategic goals of Q2020.

Task 4 – Developing Professional Leadership / Attributes Framework
Given that Maureen Murphy had presented on the learning zone earlier in the meeting there was no further update on the work of this Task Group.

Task 5 – Minimum Mandatory Training
Q2020 Project Manager gave an update on this work stating that meetings had been held with several of the Trusts Organisational Development leads. Following on from these meetings it had come to light that there was a Regional Organisational Development Network that had commenced a piece of work to set out what the minimum mandatory training was for all staff. Lisa will be attending the Regional Organisational Development Networks next meeting at the end of November to discuss and agree a way forward in relation to Minimum Mandatory Training. However as this Task group is to look specifically at Clinical professions and nursing in the first instance Lisa is to make links with the relevant staff across the Trusts to agree the minimum mandatory training for nursing. This will not drill down to nursing specialism; it will focus solely on the minimum mandatory training for any nurse working in any Trust. This paper is to be brought to the Q2020 Implementation Team meeting in January 2016.

Action: Lisa to present a paper on the Minimum Mandatory Training for Nurses in January 2016.

Task 6 – Ward Level Review/ Random Safety Audits
There was no-one at the meeting to represent the Northern Trust. Lynne Charlton informed the group that she had met with Olive MacLeod from the Northern Trust and discussed how this work could be rolled out. There were a number of queries raised at this meeting

in relation to the roll out of this. As Olive was not at the meeting this item was deferred to the next meeting.

Task 13 – WHO Curriculum

Keith Gardiner informed the group that the update was correct and there was only one other item to take note of, he will be meeting with Cathy McCusker from NIPEC next week to map the Attributes Framework to the work of the Task Group. A number of examples of Patient safety have been collated to inform the work and the group will be meeting again to further analysis the returns to the questionnaire in early November.

Task 14 update – Harmonising Logistics

In Pascal McKeon's absence Lynne Charlton gave an update on the work of this task group. Issues being addressed are as follows:

- Resuscitation officers to be contacted across the region to look towards using one defibrillator across the region however there would be procurement issues with this. Lynne has made contact with some of the officers and there was a regional procurement exercise last year. There are 3 defibs available to the Trusts, most Trusts use one type of defib. As the framework has been developed in relation to this last year it was felt that there was little work that could be taken forward with this.
- Lynne had been in contact with Hugh McPoland with regards to harmonising logistics for the junior doctors when they move within and between Trusts. A discussion had been held by Hugh McPoland with the HR Directors, Medical Directors and NIMDTA and that this group is now taking this work forward.
- The Radiology Network is working on the actions in relation to a duty radiologist and other operational issues and they are going to be discussing this on the 15th of October and feeding the outcomes of this to Lynne.
- In relation to the standard ordering of radiology, single ordering of lab tests, NIPAC system Des O'Loan fed back to Lynne that this work is on-going.
- Q2020 Project Manager is still in the process of trying to get dates to feedback to F2's at NIMDTA and is working with Angela Carragher to agree this.
- Lynne has linked in with the Northern Ireland Transfusion Group around the standardisation of the Blood Transfusion Chart. There has been the implementation of a Blood Transfusion Chart with a minimum data set but

this is not standard within the Trusts and they are unlikely to be as there are issues around this. There has been correspondence between Lynne and the NITG to clarify this and it has been highlighted that there are some issues within the policies and procedures within the Trusts. Belfast includes prescription and the other Trusts don't.

Action: Mary to write to the chair of the NIBT Group to raise this issue and try progress the facilitation of one standard form.

8. Safety Forum update

Gavin Lavery provided an update for members. Highlights include:

- The Safety Forum Awards, there were 30 applications and 11 were interviewed who will be awarded a prize under 4 categories.
- The Trusts are going to be brought together to look at Sepsis 6 as part of the commissioning direction, this will take place on the 9th of November.
- There is a new General Ward collaborative (staff that work in non-specialist areas) that will be working on two issues, delirium and communication at handovers.
- Future events: Delivering safer care will now move from 2016 to 2017. There will now be an SAI event on the 9th of March which would have been taking place in April.

9. Engagement Activity

Members were updated by the Q2020 Project Manager on the engagement that she had been involved in to date in promoting the Q2020 agenda across the region.

10. EHCR Presentation

Sean Donaghy gave a comprehensive presentation on the EHCR. This is about futurescaping and what the information landscape should look like by 2025. The current PAS are hitting their sell by date and need to be replaced by 2020. This ECHR is about being ahead of the game in relation to moving this on. To date we have had several systems, paper / electronic, that have worked in silos and not conversed with one another. This project will aid with the digital care workflow and present a single view that will work collectively together and deliver an integrated Health Care Record. Over the next 6 months the business case will be developed and discussions

will be held with DHSSPS around how this goes forward for financial consideration.

The presentation was shared electronically for all the members.

Members were asked to give feedback on the ECHR. Thoughts were:

- We can't afford not to do this
- We need to ensure that governance appropriately managed
- There needs to be integration of this system and this needs to go further than having an electronic process there needs to be a work flow support that is seamless right across the service
- Excellent piece of work but the devil is in the detail and there needs to be no underestimation in the change in culture that is needed to take this forward
- This will improve recording in all areas

11. Any other business

There was no other business at the meeting.

12. Dates and times of next meetings

11 January 2016, 2.30pm - 4pm, Conference Room 4, Linenhall Street
18 April 2016, 2.30pm – 4pm, Conference Room 4, Linenhall Street
25 July 2016, 2.30pm – 4pm, Conference Room 4, Linenhall Street